



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



No. CE/CBSE/2021/

December 15, 2021

To
The Centre Superintendents
Term-I Examinations
Schools affiliated to CBSE

Subject: Directions for remaining Class-XII Examinations – regarding

Dear Sir/Madam,

You are aware that in the midst of the Covid-19, CBSE has decided to conduct Boards Examination-2022 for classes X & XII in two terms i.e. Term-I and Term-II. The number of centres has also been doubled from nearly 6000 centres to around 14000 centres to ensure safety of the students. All the schools are working hard for the successful conduct of examinations and evaluation.

Further, following has now been decided by the Board for the examinations schedule from 16th December, 2021 to 30th December, 2021 for information and strict compliance by the Centre Superintendents:-

1. Schools will be sent password mails first by the CBSE. The operation code will be sent at 10.45 a.m.
2. Centre Superintendent will ensure that all the students appearing in the examination are inside the examination centre latest by last entry time i.e. 10.45 a.m.
3. In case, any student is reaching late to the examination centre, she/he should be frisked properly.
4. First of all, schools should ensure that question papers should be printed within the stipulated period and accordingly, they should make the arrangement of equipment required for printing.
5. In case, there is any delay in the start of the examination, the students should be given additional time equal to the lost time.
6. The practice of evaluation on the same day in the examination centre is being stopped from 16.12.2021 onwards.
7. All the Centre Superintendents will pack and seal the OMR sheets within 15 minutes after the examination is over in the presence of the Observer.
8. The Centre Superintendent and Observer will sign on the sealed parcel and will mention the time of packing also. Once OMRs are packed & sealed, the same will be dispatched to the concerned Regional Office.
9. After dispatch, the receipt of dispatch will also be uploaded as per practice.

Contd.....2



“शिक्षा केन्द्र”, 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
“SHIKSHA KENDRA” 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



- 2 -

It may please be noted once again that it is the sole responsibility of the Centre Superintendent to ensure that the examination is conducted smoothly & fairly. In case of any deviation from the safety & security of the examination, CBSE will be liable to take action against the Centre Superintendent and the school as per its Affiliation and Examination Bye-laws of the Board.

Yours faithfully,

(Dr. Sanyam Bhardwaj)
Controller of Examinations

Copy to:-

1. The Dy. Secretary to the Chairman, CBSE for the information of the Chairman, CBSE.
2. Regional Directors / Regional Officers of all Regional Offices, CBSE for information and necessary action please.



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

